

File Note

Project:	Old Swan Library	Code:	A064	Date	17-04-08	Page	1 of 3
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Meeting	x	Phone Call		Note		Other	
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Participants	Phone No
Mark Wareing – Library Service	
Pauline Scotland – Library Manager	
Kate McCormick – Neighbourhood Services East Team	
Keith Winstanley – Architectural Liaison Officer, Merseyside Police	
Adam Brouard – Groundwork Merseyside	
Apologies – Pat Thompson – Irish Roads Residents Association	

Item	Notes	Action	Deadline
1	<p>Library Service</p> <p>The Library Service, as site owners have a number of concerns regarding the upgrading of the site. These include:</p> <ul style="list-style-type: none"> • the potential for the area to be used at night for anti social behaviour. • The area could be seen as an attractive gathering place for groups during the day and could lead to further anti social behaviour. • The upgrading could draw attention to the site and lead to vandalism of new equipment and to the building. • The area to the side of the building is hidden from the wider views and is seen as a particularly vulnerable area. • <p>All these concerns were acknowledged as reasonable and legitimate by those present; particularly in the light of recent issues the library has had in the building with a number of the service users and with a number of problems residents of Baden Road have had with people accessing the alley behind their houses.</p> <p>The Library Service is also aware, despite these issues that the land is a valuable resource and as such the proposed use is a positive one. With this in mind they will be looking at the maintenance issues regarding the upgrading of the site as well as ways to install reactive lighting and a CCTV camera. See item 3 below.</p>		

Item	Notes	Action	Deadline
2	<p>Maintenance</p> <p>The current contract for maintenance is principally for the grass cutting. There is likely to be little or no budget available for extra maintenance. AB is to forward the areas of the various treatments proposed so that they can be costed by the Library Service and the maintenance implications understood.</p>		
3	<p>Security</p> <p>In order for the site to be secure and to minimise its attraction for anti social behaviour a number of items were suggested.</p> <ol style="list-style-type: none"> 1. The closing off of the hidden area of the site 2. The installation of higher fencing (2m) to complement the existing alley gate. The suggestions were to run higher fencing from the corner of the library up to the fencing to the alleyway, at right angles to the alleyway, then along to the alley gate and round to cut off easy access to the site via the telecommunications box on Baden Road 3. Installation of passive infra red (PIR) lights on the building to cover the new facilities. 4. A CCTV camera to accompany the PIR lights. <p>The latter two items could be connected to the existing library facilities and would be the Library's input into the new scheme along with the maintenance.</p>		
4	<p>Opening</p> <p>As the owner of the site the Library Service will need to retain control of the opening and closing of the site. This will be linked to the opening times of the library building itself.</p>		
5	<p>Funding</p> <p>Groundwork Merseyside has applied to the Greening Greater Merseyside fund (part of the landfill tax credit scheme) for approximately £9500 towards the implementation of the scheme. In addition it is likely that some funding may be available through the Neighbourhood Services Team. Any funding will however need to be agreed by the appropriate Councillors and therefore cannot be guaranteed at this time.</p>		

Groundwork Merseyside

Item	Notes	Action	Deadline
6	Design AB is to revise the design to take account of the changes needed with regard to site security. AB to provide measurements of the treatments to MW so maintenance can be assessed. AB to provide new cost estimates for the revised design.	AB AB AB	



Groundwork Merseyside
7 Royal Standard Way
Expressway Business Park
New Chester Road
Birkenhead
Merseyside
CH42 1NB